

Minutes
Milford School Committee
Oct. 20, 2016
6:00 p.m.
Dr. Lewis S. Libby School

COMMITTEE MEMBERS:		Present
Chair	Armanda Day	<u>X</u>
Vice Chair	Karen Sawyer	<u>X</u>
Member	Greg Hobson	<u>X</u>
Member	Ann Goodwin	<u>X</u>
Member	Marija Grange	<u>X</u>

- I. Call to Order 6:00 p.m. Chair

- II. Declaration of Quorum Done Chair

- III. Flag Salute Done Chair

- IV. Public Comment No Comments Chair

V. Additions and Amendments to Agenda

Add to X. Action Items:

- A. Acceptance of Parent Gift for Spotlight on Learning
- B. Appointment of Coaches
- C. Set Athletic Director Stipend

Add to VIII. New Business:

- C. Policy JICK Bullying and Cyberbullying in Schools Policy Review

VI. Approval of Minutes Chair

A. October 6, 2016 Special Meeting
Tabled until the next meeting.

Motion: _____ Second: _____ Vote: _____

B. September 15, 2016

Corrections: Karen Sawyer – correct misspellings of “Armanda,” inconsistencies in references to Superintendent Underwood –“JU” etc., update/replace “AP Clark” with “Donna Conary”), change all 3-0 (2 abstain) notations to 3-0-2, correct repetition of “to motion,” and sub-committee members should be corrected to: Marija Grange and Ann Goodwin are policy subcommittee members, Armanda Day and Greg Hobson are warrant committee members.

Motion: Karen Sawyer with noted corrections Second: Greg Hobson Vote: 5-0

VII. REPORTS & DISCUSSIONS:

- A. Outdoor Education: Students’ Report Principal

Principal Peter Loiselle presented a slide show prepared by teacher and students as they were unable to attend the meeting tonight and reports on student learning and positive reactions.

B. Superintendent's Report Superintendent

Superintendent James Underwood provides a brief verbal report focusing on the formation of the Superintendent Leadership Team.

C. Principal's Report Principal

Principal Loiselle announces Red Ribbon week, announces that the new window installation is complete, and commends middle school teacher Mr. Kidder for organizing a fundraiser hoping to bring in over \$1,000.00 throughout the year (pay \$1.00 to wear your hat in school !)

D. Director of Student Services' Report Director

Director Carrie Kern referenced a detailed Special Education report she had previously submitted.

E. Athletic Director's Report

Director Donna Conary refers the board members to the report she had submitted prior to the board meeting and answers clarifying questions that there will be a Girls' Basketball "B-Team" if enough students come out for the team.

F. Finance Report Business Manager

Business Manager Carrie Smart has submitted monthly financial activity reports at the last meeting and at tonight's meeting. She encourages committee members to phone her at the school office if a member (s) has any questions after reviewing the report. Ms. Smart will submit the monthly report to the members via email in advance of subsequent school committee meetings and that she and the Superintendent will discuss and inform the board of any expenditure area accounts that deviate from what was forecast and appropriated in the current budget.

G. Committees Committee Chairs

New subcommittees formed at the last meeting. No reports at this time.

VIII. New Business Superintendent

A. Spotlight on Learning Principal

(Move this item to follow approval of minutes in all subsequent agendas)

B. Consider Time Allotment to Meet Superintendent Responsibilities

C. Policy JICK Bullying and Cyberbullying in Schools Policy Review (Adopted March 14, 2013, Milford School Committee) (DOE Model Policy July 25, 2016)

Policy subcommittee meeting date to be coordinated through Principal's Office.

IX. Old Business Superintendent

A. Status of Flat Rubber Roof Maintenance

Superintendent James Underwood informs the board that estimates have been sought from all known local roofing contractors (local to Milford and neighboring towns), that there have been two responses and expecting a third to schedule a time with Ed Holmes to examine the two rubber roof areas and the courtyard area roof soffits and connecting roof top areas. Last winter and recent winters brought leaks into the classroom from rubber roof damage, and the rotting soffits may already have crept into the plywood roofing beneath the maturing shingles.

X. ACTION ITEMS: Superintendent\

A. Consider Action to Accept proposed gift of \$500.00 from Parent James Reinzo to provide award tee shirts to the student of the month throughout the school year. Mr. Reinzo has made similar donations to fund the student of the month in year past as well.

Motion to accept: Greg Hobson Second: Ann Goodwin Vote: 5-0

B. Coaching Appointments

Motion for A team Boys Basketball coach:

Motion to approve Max Freeman as recommended by Athletic Director

Motion: Ann Goodwin Second: Marija Grange Vote: 5-0

Motion for Girls' Basketball Coach:

Motion to approve Katie Libby as recommended by Athletic Director

Motion: Ann Goodwin Second: Karen Sawyer Vote: 5-0

Motion for B team Boys Basketball Coach:

Motion to approve Mike Ellis as recommended by Athletic Director

Motion: Karen Sawyer Second: Ann Goodwin Vote: 5-0

Athletic Director Donna Conary responds to school committee question that there will be a B Girls' Basketball team if there are enough students to form a B team. Director Conary also notes that expects to be able to recommend a Cheerleader Coach at the November monthly meeting.

C. Set Athletic Director Stipend for 2016-17

Motion to enter Executive Session for consideration of athletic director stipend per Personnel matters pursuant to Title 1 M.R.S. §405(6)(A)

Motion: Greg Hobson Second: Karen Sawyer Vote: 5-0

Committee enters Executive Session at 6:47 p.m. and exits Executive Session at 7:12 p.m.

Action:

Superintendent Underwood recommends to set the Athletic Director Stipend for the 2016-17 school year at \$8,000.00

Motion to approve the Superintendent's recommendation:

Motion: Ann Goodwin Second: Karen Sawyer Vote: 5-0

XI. Public Comments on Agenda Items Chair

none

XII. Executive Session Committee

Recommendation: That the School Committee goes into Executive Session for the purpose of discussing –

- Administrative evaluations pursuant to Title 1 M.R.S. §405(6)(A)
- Personnel matters pursuant to Title 1 M.R.S. §405(6)(A)
- Student discipline pursuant to Title 1 M.R.S. §405(6)(B)
- Teacher/support staff negotiations pursuant to Title 1 M.R.S. §405(6)(D)
- Legal matters pursuant to Title 1 M.R.S. §405(6)(E)

XIII. Other: Chair

Next proposed meeting date: Nov. 17, 2016

XIV. Adjourn Chair

Motion to adjourn at 7:15 p.m.: Karen Sawyer, Second: Marija Grange Vote: 5-0