

MINUTES
 Milford School Committee
 July 18, 2017 6:00 PM
 Dr. Lewis S. Libby School

COMMITTEE MEMBERS:	Present
Armanda Day, Member	<u> x </u>
Ashley Thornton, Member	<u> x </u>
Ann Goodwin, Member	<u> x </u>
Greg Hobson, Member	<u> x </u>
Marija Grange, Member	<u> x </u>

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| I. | Call to Order 6:02 PM | Superintendent |
| II. | Declaration of Quorum DONE | Superintendent |
| III. | Flag Salute DONE | Superintendent |
| IV. | Nomination and Election of Officers | Superintendent |

A. Chair
Armanda Day nominates Ann Goodwin

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

B. Vice Chair
Armanada Day nominates Marija Grange

Motion: Armanda Day Seconded: Ashley Thornton Vote: 5-0

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| V. | Public Comment None | Chair |
| VI. | Additions and Amendments to Agenda
Move Superintendents Report to IX. New Business | Chair |
| VII. | Approval of Minutes | Chair |

A. May 17, 2017

Motion: Armanda Day Seconded: Marija Grange Vote: 3-0-2

B. May 31, 2017

Ann Goodwin requests a note be added to the minutes stating the flag salute was not done due to lack of flag in the room.

Motion: Armanda Day Seconded: Marija Grange Vote: 4-0-1

C. June 20, 2017

Motion: Armanda Day Seconded: Marija Grange Vote: 4-0-1

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| VIII. | REPORTS & DISCUSSIONS: | |
| | A. Superintendent's Report (moved to IX. New Business) | Superintendent |

Persons with disabilities who may need an accommodation to fully participate in this meeting should call 827-2252 at least 72 hours prior to the meeting.
 Policy Notice: Pursuant to Title 26 M.R.S. §965(C), the School committee hereby specifically requests of all bargaining agent(s) meet and consult on educational policies which are a part of or may become part of this agenda.
 cc. School Committee, Superintendent, Principal, Director of Special Services, Finance Manager, MEA Bldg. Rep.,
 Milford Town Office & Penobscot Times to Post.

B. Principal's Report Principal
Trish Clark reports on the professional development that has been happening over the summer, that they will be revising the Student Handbook, and that they will be working on the RTI process. She notes the operation of the summer lunch program initiated by Donna Conary and coordinated with Old Town Food Service personnel. She notes the hard work of the custodians in getting the school ready for the upcoming school year. Ann Goodwin asks that Trish Clark report on the Gifted & Talented program at the next scheduled meeting.

C.	Director of Student Services' Report	As submitted.	Director
D.	Athletic Director's Report	As submitted.	AD
E.	Finance Report	Absent	Business Manager
F.	Committees		Committee Chairs

No committees at this time. Vote to be added to next Agenda.

IX. New Business Superintendent

A. Superintendents Report

1. Update on new hires-

Tara Ring for Grade 4 Long Term Substitute; Melissa Conary for Grade 1 Long Term Substitute

2. New/ revised state share subsidy information

X. Old Business **None** Superintendent

XI. ACTION ITEMS: Superintendent

A. Act on nominations for open positions.

Not confirmed at this time, will present at next meeting.

B. Act on budget freeze for SY 17-18.

Motion: Armanda Day Seconded: Ashley Thornton Vote: 5-0

C. Vote on moving funds from cost centers for SY 16-17.

Superintendent Underwood asks that the transfer happen only in the event that it is required for DOE upload. He explains that it can be more helpful to show the year-end over-expenditures and under-expenditures for the audit in order to show a history of area where cost center amounts should be increased or lowered, with the help of noting historical patterns, if any, and also to create greater transparency.

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

D. Vote on SY 17-18 School Committee Meeting dates.

Regular meetings will be held on the 3rd Thursday of the month at 6:00 PM in the Library.

Motion: Armanda Day Seconded: Ashley Thornton Vote: 5-0

E. Vote on Hot Lunch price increase.

Increase from \$2.50 to \$2.55 per day.

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

XII. Public Comments on Agenda Items Chair

XIII. Executive Session Committee

Recommendation: That the School Committee goes into Executive Session for the purpose of discussing –

- Personnel matters pursuant to Title 1 M.R.S. §405(6)(A)

Motion: Armanda Day Seconded: Ann Goodwin Vote: 5-0

Time In: 7:02 PM

Time Out: 7:41 PM

Action taken: **Finalize Business Manager contract as discussed and to make adjustments to the Superintendents contract as discussed in executive session.**

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

XIV. Other: Chair
Next proposed meeting date: **August 17, 2017**

XV. Adjourn **7:45 PM** Chair

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

Executive Session 7/18 Details:

Business Manager, Patty Houghton individual contract, all terms in the last emailed contract stand except salary. Salary increased by \$5,000 to \$50,429. Superintendent reduced from 6 days per month to 5 days per month in order to transfer \$5000 in salary to Business Manager, Patty Houghton's salary. Superintendent would also be paid \$45 per month towards travel expense.