

MINUTES
 Milford School Committee
 May 17, 2018 @ 6:00 PM
 Dr. Lewis S. Libby School

COMMITTEE MEMBERS:	Present
Ann Goodwin, Chair	x
Marija Grange, Vice Chair	x
Armanda Day, Member	x
Greg Hobson, Member	x
Ashley Thornton, Member	x

- | | | | |
|------|--|--|-------------------------|
| I. | Call to Order | 6:03 PM | Chair |
| II. | Declaration of Quorum | Done | Chair |
| III. | Flag Salute | Done | Chair |
| IV. | Public Comment | None | Chair |
| V. | Additions and Amendments to Agenda | | Chair |
| | Addition of New Business: Teacher Resignation | | |
| | Addition of Action Item: Vote on adjusted school lunch prices | | |
| VI. | Approval of Minutes | | Chair |
| | A. April 12, 2018 | | |
| | Motion: <u>Greg Hobson</u> | Seconded: <u>Ashley Thornton</u> | Vote: <u>5-0</u> |
| | B. Special Meeting May 2, 2018 | | |
| | Motion: <u>Armanda Day</u> | Seconded: <u>Greg Hobson</u> | Vote: <u>5-0</u> |
| VII. | REPORTS & DISCUSSIONS: | | |
| | A. | Superintendent's Report | Superintendent |
| | | Superintendent Underwood will report out at the appropriate sections in the agenda. | |
| | B. | Principal's Report | Principal |
| | | Principal Clark discussed the need to look into our Technology plan moving forward, including Keyboarding opportunities for students. The PBIS initial meeting happened and timelines were discussed. The PBIS representative met with the entire staff to discuss the plan. Principal Clark noted the new online portal/ process for teacher certification/ recertification. She mentioned that there will be Title I professional development opportunities for teachers offered over the summer again this year at the Lewis Libby School. | |
| | C. | Special Education Director's Report | Director |
| | | As submitted | |
| | D. | Athletic Director's Report | Athletic Director |
| | | As submitted | |
| | E. | Finance Report | Business Manager |
| | | As submitted | |
| | | Superintendent Underwood will reach out to the Town Manager about last years Warrant Article error on the Town side. | |

Persons with disabilities who may need an accommodation to fully participate in this meeting should call 827-2252 at least 72 hours prior to the meeting.
 Policy Notice: Pursuant to Title 26 M.R.S. §965(C), the School committee hereby specifically requests of all bargaining agent(s) meet and consult on educational policies which are a part of or may become part of this agenda.
 cc. School Committee, Superintendent, Principal, Special Education Director, Business Manager, MEA Bldg. Rep.,
 Milford Town Office & Penobscot Times to Post.

F. Committees **None** Committee Chair
VIII. New Business Superintendent

A. Title I/ NCLB application allocation

Superintendent Underwood reports the ESSA (previously NCLB) Title Awarded amounts for 2018-19 and the plan of implementation for disbursement of funds and strategy for implementations:

-Title IA = \$110, 845 salary & benefits = 96%; \$4,000 professional development and purchased services = 3%;
\$1,000 supplies = 1%

-Title IIA = \$20,319 salary & benefits = 97%; \$533 supplies = 3%

-Title IVA = \$2,500 salary & benefits = 25%; \$5,400 professional development and purchased services = 55%;
\$1,955.61 instructional supplies = 20%

Vote to accept and approve the federal funds and authorize expenditures:

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

B. Teacher Resignation: Superintendent Underwood accepted the resignation from Bill Blackwell, Grade 4 Teacher at the Lewis Libby School effective SY 18/19.

IX. Old Business Superintendent

A. Update on parking lot light pole replacement

Superintendent Underwood reports plan for replacing and relocating two light poles that were damaged by the Town by snow removal vehicles this winter.

B. Update on boiler repair/ replacement

Short Term- Repair: Superintendent Underwood reports that Mechanical Service will be repairing the damaged front plate refractory on the boiler following the close of school. (\$5,355.00)

Long Term- Replacement: An estimate to remove and replace the oldest boiler, ranges from \$50,000- \$70,000. Given our budgetary situation, this might result in a multiple step process: seek RFP/s next fall for removal and replacement; discussion and consultation with the Milford Town Board regarding options for follow up.

C. Comprehensive Needs Assessment Plan

Update and discussion on plan moving forward. Everything is on track now. Many committees will need to be formed in the next school year to comply with the plan.

X. ACTION ITEMS: Superintendent

A. Consider approval of SY 18/19 School Calendar- **with amendments.**

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

B. Vote of intent to transfer portable classroom to the Town- **since the portable is no longer in use or of use to the school**

Motion: Ashley Thornton Seconded: Armanda Day Vote: 5-0

C. Vote to use additional subsidy for 17/18 SY costs - **\$138,074.85**

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0

D. Vote to approve budget warrant articles

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0

E. Vote to approve updated Support Staff Agreement - **enter executive session to discuss agreement**

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0

Time In: 7:25 PM Time Out: 7:31 PM

Action taken: Approved

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0

F. Nomination of SY 18/19 teachers

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

G. Second reading/ approval of policies:

- BEDH- Public Participation at Committee Meetings
- BEDH-R- Request to be placed on the School Committee Agenda
- BEA- School Committee use of Electronic Mail
- IJOC- School Volunteers
- IJOC-R- Volunteer Handbook
- IJOA- Field Trips and Excursions, IJOA-E1, IJOA-E2, IJOA-E3

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0

H. Vote to approve new hot lunch prices for SY 18/19 as recommended by administrative assistant, Donna Canary.

Motion: Armanda Day Seconded: Ashley Thornton Vote: 5-0

XI. Public Comments on Agenda Items **None** Chair

XII. Executive Session Committee
Recommendation: That the School Committee goes into Executive Session for the purpose of discussing –

- Administrative evaluations pursuant to Title 1 M.R.S. §405(6)(A) **Follow up from April Meeting**

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

Time In: 7:39 PM Time Out: 7:50 PM

Action taken: Motion to approve the remaining contract items as discusses in Executive Session with SpEd Director, Amy McDaniel.

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

XIII. Other: Chair
Next proposed meeting date: **June 19, 2018 @ 6:00PM**

XIV. Adjourn **7:50 PM** Chair

Motion: Greg Hobson Seconded: Armanda Day Vote: 5-0