

**MINUTES**  
 Milford School Committee  
 July 26, 2018 @ 6:00 PM  
 Dr. Lewis S. Libby School

COMMITTEE MEMBERS:	Present
Ann Goodwin, Member	<u>          x          </u>
Marija Grange, Member	<u>          x          </u>
Armanda Day, Member	<u>          x          </u>
Ashley Thornton, Member	<u>          x          </u>
Scott Libby, Member	<u>          x (6:30)          </u>

- I. Call to Order **6:02 PM** Chair
- II. Declaration of Quorum **Done** Chair
- III. Flag Salute **Done** Chair
- IV. Nomination and Election of Officers Superintendent

A. Chair: **Marija Grange**

Motion: Ashley Thornton                      Seconded: Ann Goodwin                      Vote: 4-0-1

B. Vice Chair: **Ashley Thornton**

Motion: Armanda Day                      Seconded: Ann Goodwin                      Vote: 4-0-1

- V. Public Comment **None** Chair
- VI. Additions and Amendments to Agenda Chair  
**Action Item F. Act on nominations of Grade 4 & Grade 5 teachers.**
- VII. Approval of Minutes Chair  
 A. June 21, 2018

Motion: Ann Goodwin                      Seconded: Ashley Thornton                      Vote: 4-0-1

VIII. REPORTS & DISCUSSIONS:

- A. Superintendent's Report Superintendent  
**Update on Custodial duties, tools needed, and boiler repair. Update on new classroom floor progress.**
- B. Principal's Report **As submitted** Principal
- C. Special Education Director's Report **As submitted** Director
- D. Athletic Director's Report **None** Athletic Director
- E. Finance Report **As submitted** Business Manager
- F. Committees **None** Committee Chairs

- IX. New Business Superintendent

A. Update staff positions (open / filled).  
**Superintendent Underwood updates the Committee on current open positions the need to be filled. Ashley Thornton asks if Exit Interviews are being completed when staff are leaving to get a better idea on why staff are leaving. Currently there is no policy in place requiring Exit Interviews. Mr. Underwood will follow up with Maine School Management for recommendations.**

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Persons with disabilities who may need an accommodation to fully participate in this meeting should call 827-2252 at least 72 hours prior to the meeting.  
 Policy Notice: Pursuant to Title 26 M.R.S. §965(C), the School committee hereby specifically requests of all bargaining agent(s) meet and consult on educational policies which are a part of or may become part of this agenda.  
 cc. School Committee, Superintendent, Principal, Special Education Director, Business Manager, MEA Bldg. Rep.,  
 Milford Town Office & Penobscot Times to Post.

X. Old Business Superintendent  
A. **Directive by consensus from the School Committee that Superintendent Underwood place a budget freeze on the 2018-2019 budget, effective immediately.**

XI. ACTION ITEMS: Superintendent  
A. Vote on SY 18-19 School Committee meeting dates.  
**Meetings will be held on the 2nd Thursday of the month.**

Motion: **Marija Grange** Seconded: **Armanda Day** Vote: **5-0**

B. Selection of School Committee members for sub committees  
Warrant Committee: Scott Libby, Armanda Day, and Ashley Thornton  
Policy Committee: Ann Goodwin and Armanda Day  
Facilities Committee: Ashley Thornton and Scott Libby  
Finance Committee : Budget Time = Full Committee

Motion: **Ashley Thornton** Seconded: **Ann Goodwin** Vote: **5-0**

C. Vote to approve 2018-2019 Student Handbook with edits discussed

Motion: **Armanda Day** Seconded: **Ann Goodwin** Vote: **5-0**

D. First reading of policies:

JLFA- Child Sexual Abuse Prevention and Response  
JLF- Reporting Child Abuse and Neglect  
JLF-E- Suspected Child Abuse/ Neglect Report Form

Motion: **Armanda Day** Seconded: **Ashley Thornton** Vote: **5-0**

E. Second reading and approval of policies:

JLCB- Immunization of Students  
JLCC Communicable/ Infectious Diseases

Motion: **Ashley Thornton** Seconded: **Ann Goodwin** Vote: **5-0**

F. Act on Nomination of Grade 4 & Grade 5 teachers  
**Grade 4: Chelsea Hawksley**

Motion: **Marija Grange** Seconded: **Armanda Day** Vote: **5-0**

**Grade 5 Math: David Wilcox**

Motion: **Ashley Thornton** Seconded: **Armanda Day** Vote: **5-0**

XII. Public Comments on Agenda Items **None** Chair

XIII. Executive Session **None** Committee

XIV. Other: Chair  
Next proposed meeting date: **August 9, 2018 @ 6:00 PM**

XV. Adjourn **7:11 PM** Chair

Motion: **Ann Goodwin** Seconded: **Ashley Thornton** Vote: **5-0**