

REQUEST TO BE PLACED ON THE SCHOOL COMMITTEE AGENDA

To be placed on the School Committee agenda, individuals will need to do the following:

1. Meet with the Superintendent, at least 10 business days prior to the next regularly scheduled Committee meeting, to review the agenda item you wish to be included;
2. Complete this request form; and
3. Provide 6 copies of the necessary supporting documents, if applicable, to be included in the School Committee packets.

At least 3 days prior to the regularly scheduled School Committee meeting, the Superintendent shall notify individuals if their request will be granted.

Name: _____

Address: _____

Phone: _____ E-mail Address: _____

Best way to be reached: _____

Specific topic to be placed on agenda: _____

Concerns (if any) of topic: _____

Has this been brought to the attention of: Teacher ___ yes ___ no ___ n/a

What was the result? _____

Building Administrator ___ yes ___ no ___ n/a

What was the result? _____

Superintendent ___ yes ___ no ___ n/a

What was the result? _____

Adopted: 5/17/18