

**MINUTES**  
 Milford School Committee  
 February 15, 2018 @ 6:00 PM  
 Dr. Lewis S. Libby School

COMMITTEE MEMBERS:	Present
Ann Goodwin, Chair	x
Marija Grange, Vice Chair	x
Armanda Day, Member	x
Greg Hobson, Member	x
Ashley Thornton, Member	x

- |      |   |                              |                  |
|------|---|------------------------------|------------------|
| I.   | Call to Order   | <b>6:05 PM</b>               | Chair            |
| II.  | Declaration of Quorum   | <b>Done</b>                  | Chair            |
| III. | Flag Salute   | <b>Done</b>                  | Chair            |
| IV.  | Public Comment  | <b>None</b>                  | Chair            |
| V.   | Additions and Amendments to Agenda  | <b>None</b>                  | Chair            |
| VI.  | Approval of Minutes   |                              | Chair            |
|      | A. January 18, 2018   |                              |                  |
|      | <b>Approved with correction noted by Ann Goodwin to remove the sentence around "fewer officials reduces..."</b> |                              |                  |
|      | Motion: <u>Armanda Day</u>  | Seconded: <u>Greg Hobson</u> | Vote: <u>5-0</u> |

- VII. REPORTS & DISCUSSIONS:
- A. Superintendent's Report Superintendent  
**Mr. Underwood reported on the progress of SPRPCE and distributed packets from the recent SPRPCE meeting.**
- B. Principal's Report Principal  
**As submitted**  
**Principal Clark added that she has asked local law enforcement members to make frequent, informal visits to the school to provide a positive presence and familiarity with the students. Principal Clark also noted that she would be sending out a letter to parents to address the new end of day dismissal procedure to cut down on congestion in the lobby and to provided a calmer and safer atmosphere. Principal Clark explained the new process to the School Committee members and they agree that this is an area that needed to be addressed and that it is a good idea.**
- C. Special Education Director's Report Director  
**As submitted**
- D. Athletic Director's Report Athletic Director  
**As submitted**
- Ann Goodwin notes that we need to add Action Item "Act on Spring Art Club" to tonight's Agenda.**
- E. Finance Report Business Manager  
**As submitted**
- F. Committees Committee Chairs
- Policy Subcommittee: March 15, 2018**

- VIII. New Business Superintendent
- A. Discuss the issue of transportation/ busing when Milford and Old Town school closure/ delays do not match.
- Vice Chair, Marija Grange and Chair, Ann Goodwin note that there was an issue on the last weather related Early Release day with bus pick up that needs attention. It was reported that Early Release times for Old Town High School and Dr. Lewis S. Libby School have resulted in buses showing up late or not at all, including one school closure day in Milford when Old Town did have school. Reportedly, Milford high school**

**students were not pick up for school. The School Committee requests that Superintendent Underwood follow up and resolve the issue. Superintendent Underwood will follow up with conversations with both the Old Town Superintendent and local Cyr Bus manager.**

B. SPRPCE meeting (2/8) recap including Regional Center Application Part II Approval update

IX. Old Business **None** Superintendent

X. ACTION ITEMS: Superintendent

**A. Spring Art Club; every Monday for 10 weeks with \$300 stipend.  
Start date at the discretion of the Art teacher.**

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

XI. Public Comments on Agenda Items **None** Chair

XII. Executive Session Committee

Recommendation: That the School Committee goes into Executive Session for the purpose of discussing –

- **Administrative evaluations pursuant to Title 1 M.R.S. §405(6)(A)**

Principal, Trish Clark

Motion: Armanda Day Seconded: Greg Hobson Vote: 5-0

Time In: 7:20 PM Time Out: 8:16 PM

*Action taken:* Motion to extend Principal Clark's contract through June 30, 2021 with all terms the same as the current contract with no salary increase for the 2018/2019 School Year.

Motion: Armanda Day Seconded: Marija Grange Vote: 5-0

- **Personnel matters pursuant to Title 1 M.R.S. §405(6)(A)**

Motion: Greg Hobson Seconded: Ashley Thornton Vote: 5-0

Time In: 8:18 PM Time Out: 9:15 PM

*Action taken:* None taken

Motion: Marija Grange Seconded: Armanda Day Vote: 5-0

XIII. Other: Chair

Next proposed meeting date: **March 15, 2018**

XIV. Adjourn **9:15 PM** Chair

Motion: Marija Grange Seconded: Armanda Day Vote: 5-0