## SCHOOL COMMITTEE MEMBER'S DUTY TO SERVE

Maine State Law places certain requirements on school personnel that may carry over into times when they are not serving in their official capacity. An example is the requirement to report suspected child abuse.

School committee members are required to take certain actions, such as assuring that reports of suspected child abuse are processed. However, they are able to act in an official capacity only when officially designated by vote of the full committee, or by voting at a duly warned school committee meeting.

When a school committee member becomes aware of information that could be detrimental to students, staff, or school programs, even though he/she receives this information outside of official duties, the school committee member has an obligation to convey that information to the appropriate school administrator (principal or superintendent). It then shall be the responsibility of the school administrator to process the information.

Adopted: <u>12/15/99</u>