

APPROVED MINUTES
 Milford School Committee
 Thursday, September 8, 2011, 6:00 p.m.
 Dr. Lewis S. Libby School

COMMITTEE MEMBERS:	Present
Greg Hobson, Chair	<u>X</u>
Michael Bond, Vice Chair	<u>AB</u>
Gary Drinkwater, Member	<u>X</u>
Ann Goodwin, Member	<u>X</u>
Chris LeClair, Member	<u>X</u>

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|------|------------------------------------|-------|
| I. | Call to Order <u>6:03PM</u> | Chair |
| II. | Declaration of Quorum | Chair |
| III. | Flag Salute | Chair |
| IV. | Additions and Amendments to Agenda | Chair |
| | None | |
| V. | Approval of Minutes | Chair |

Minutes were tabled to allow Committee time to review.

Moved: Ann Goodwin Seconded: Gary Drinkwater Vote: 4/0/0

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| VI. | Public Comment | Chair |
| | <ul style="list-style-type: none"> • Thank you for hiring Spanish teacher. • Why is the Spanish teacher only two days a week? School personnel said between his schedule and the school's, two days fit and still allowed middle school students to receive class. • Has the Principal search begun? We would love for Cathy to stay. School personnel said the principal search has begun. Things are moving forward. | |

VII. REPORTS AND DISCUSSIONS:

A. Superintendent's Report Supt. Weed

Resignations:

- Timothy Surette - Nancy read Mr. Surette's letter of resignation and the approval will be determined under action items.
- Rita Lovejoy - Rita's release date and acceptance of resignation will be determined under action items.

Other:

- The first day of school went well. Students, parents,

Persons with disabilities who may need an accommodation to fully participate in this meeting should call 827-2252 at least 72 hours prior to the meeting.

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and teachers all seemed happy. It's wonderful that staff is working together.

- Donna, Renee and Kelly are working hard to have a successful opening of school.
- Open house was a great success.
- We've hired a nurse to help on a consultant basis. We've made contact with the state for help in acquiring a nurse, their advise was to advertise.
- 2 Principal candidates will be visiting the school & classrooms during the school day then in the evening they will interview with the Committee.

1. Spotlight on Learning - Nancy would like to reinstitute.
2. Asst. Principal coverage - Mr. Surrette's duties have been outlined and who will cover.

B. Principal's Report

Mrs. Lewis

- Over the summer, teachers worked on leveling curriculum. All staff was well represented.
- The custodians have done an excellent job preparing the building for the school year. The building looked fantastic for the first day of school.
- Mrs. Lewis had the opportunity to speak with parents & students during open house. PTO sponsored a free BBQ for all visitors during open house. Feedback says parents felt invited and welcomed.
- Many home visits were made before the start of school to Kindergarten & 8th grade students.
- Mrs. Lewis commented on how great the staff is. She says there is already intriguing learning going on in the first week of school.
- Kindergarten enrollment is increasing. Mrs. Lewis commented on how the primary grades lay the foundation for learning.
- We are having temperature issues with the hot water booster and refrigerator.

C. Special Education Director's Report

Mrs. Dyer

- There have been numerous students move in & out.
- Working on Medicaid & local entitlement grant.
- We have 6 Greenfield & 2 RSU 34 students here that pay tuition.
- Mrs. Dyer participated in the principal and staff search committees.
- Looking into options for Alternate Ed. for some students.

D. Web Site Report

Mr. Surrette

- Report included in packet to Committee.

E. Finance Report

Mrs. Theriault

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- All accounts are where expected to be. It's been very busy preparing reports.

F. Committees Comm. Chairs

- No reports given.

G. Chair's Report Chair

- Mr. Hobson reported that this fall MSMA sponsors a conference for School Committee members. Two members can attend from Milford. Mr. Hobson and Mr. LeClair will be attending.
- Mr. Hobson received an e-mail from Dawn at the Milford Town Office to schedule a joint meeting. The School Committee will be responsible for the agenda as it's "our meeting."

VIII. New Business Supt. Weed

A. Sub Committees discussion - A policy committee, facilities committee, budget committee and two separate negotiations committees have been recommended to be formed. Supt. Weed has requested that a couple of the sub committees be formed and begin meeting right away.

B. Kindergarten enrollment - Enrollment of the two existing Kindergarten classes has increased. Between the numbers and needs of the students it is recommended a third Kindergarten class be added. There are 7 students identified as Special Ed. 5 have failed screening and screenings of all students have not been completed. Mrs. Dyer explained the RTI process and stated after RTI, a referral is made, if necessary, an evaluation would be administered then if selected, the child would begin receiving the services. This is a lengthy process and could take months before the child were to receive services. Supt. Weed indicated to hire another Kindergarten teacher has been put on the agenda under action items.

IX. Old Business Supt. Weed

A. Security cameras - A few companies have been in contact with Supt. Weed and she will prepare estimates for a future meeting.

X. ACTION ITEMS: Supt. Weed

A. Resignations

1. **Recommendation:** That the School Committee approves the resignation of Mr. Tim Surrette effective September 19, 2011.

Moved: Chris LeClair Seconded: Ann Goodwin Vote: 4/0/0

2. **Recommendation:** That the School Committee approves the resignation of Mrs. Rita Lovejoy effective September 16, 2011.

Moved: Ann Goodwin Seconded: Chris LeClair Vote: 4/0/0

B. Staff Nominations

1. **Motion:** To appoint Mr. David Morrill as an Ed. Tech III for the SY 11-12.

Moved: Ann Goodwin Seconded: Chris LeClair Vote: 4/0/0

2. **Motion:** To appoint Mrs. Keri Whitney as the Grades 3 - 4 Drama Club Advisor.

Moved: Chris LeClair Seconded: Gary Drinkwater Vote: 4/0/0

3. **Motion:** To appoint Mrs. Keri Whitney as the Show Choir Advisor for the school year 2011 - 2012.

Moved: Chris LeClair Seconded: Ann Goodwin Vote: 4/0/0

4. **Motion:** To nominate Mr. Jim McCarthy as a 0.2 Foreign Language Teacher.

Moved: Chris LeClair Seconded: Gary Drinkwater Vote: 4/0/0

C. Kindergarten staffing (if necessary)

1. **Motion:** To employ a third Kindergarten teacher.

Moved: Ann Goodwin Seconded: Chris LeClair Vote: 3/1/0

XI. Correspondence

Chair

- None

XII. Executive Session

Committee

Recommendation: That the School Committee goes into Executive Session for the purpose of discussing issues regarding personnel matters and negotiations pursuant to 1 M.R.S.A. 405 (6)(A)

Moved: Chris LeClair Seconded: Ann Goodwin Vote: 4/0/0

Time In: 7:50 PM

Time Out: 8:28 PM

- A motion was made to hire the Superintendent for 31 additional days at \$360 per day and to pay \$260 per month towards health benefits starting in September 2011.

Moved: Gary Drinkwater Seconded: Ann Goodwin Vote: 4/0/0

XIII. Other:
Next meeting date: September 12, 2011
A. Principal interviews

XIV. Adjourn Chair
Moved: Ann Goodwin Seconded: Chris LeClair Vote: 4/0/0
Time Out: 8:42 PM

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